



Terms of Reference – Renovation work in Quetta (GPU)

1. About

Group Development Pakistan (GDP) is a Pakistani civil society organization working on protecting and promoting child rights and child justice across Pakistan since 2012. GDP seeks proposals for **Renovation work in Quetta (GPU)** at two separate locations from registered firms/companies.

2. Scope of Work

The description and scope of work of the renovation work is attached as BOQ. Interested firms must also share example of similar work to highlight their relevant experience with pictures of work completed.

3. Instruction to Apply

Interested firms/companies who are registered with PEC, and active taxpayers may submit sealed financial bids and technical bids along with profile, completed BOQ, and proposed timeline latest by **Monday, December 27, 2021 (before 1700 hours)** to the address mentioned below. Incomplete bids/received after due date will not be entertained.

Address: Office # 11-18, Lower ground, Magnum Arcade, Northern strip, FECHS, Sector E-11/2, Islamabad.

Cleary Mention the title of job on the envelope

1. Renovation of GPU in Quetta

4. Important considerations before submitting proposals

1. All taxes and duties shall be paid by the contractor as per prevailing Tax Laws of Govt. of Pakistan, Federal and/or Provincial with absolutely no compensation by the Group Development Pakistan.



2. Payment shall be made in the form of cross cheque and withholding tax shall be deducted at the time of payment.
3. This Call for Proposals shall be awarded based on the lowest price offered compliant with all the requirements.
4. In the case that the Proposal submitted by the first ranked bidder does not meet the requirements set out in this Call for Proposals, the submission will deem to have failed to qualify and the evaluation process is re-iterated with the next best-ranked bidder in accordance with the results of the process, until there is a match to compliance or else the list is exhausted and no Proposal is found to be in compliance with the requirements.
5. GD Pakistan is not bound to accept any of the submitted Proposals and has the right to refuse in part or in full any or all the submissions, even the most advantageous, without giving reasons to do so. The lowest priced Proposal submitted by the bidders shall not necessarily be an indicator of best value for money and may be refused.
6. No advance payment will be made to carry out the work as mobilization cost unless a bank guarantee is provided.
7. Payments will be made within one week of invoice for the completed work and, after the satisfactory inspection of the same is completed by the designated person of Group Development Pakistan.
8. 10% amount from the last invoice will be on hold for a period of 1 month after the completion of work, the contractor will be responsible to address all the issues which may arise in the completed job for the period of 12 months.
9. GD Pakistan reserves the right to increase or decrease the quantity of required renovation work.
10. The bid quoted by the contractor will be considered inclusive of all taxes and cost. Any cost that is not included in the financial bid will not be compensated, unless the scope of work is changed/increased with mutual understanding by GDP
11. For queries, please write to us at procurement@gdpakistan.org , all queries made before December 24, 2021, will be entertained.