

Dated: January 5, 2022

Subject: **Call for Quotation for Procurement of Law Books**

Group Development Pakistan is interested in the procurement of law books attached in Annex-A with following terms and conditions;

1. All the books should be of latest editions.
2. All taxes and duties shall be paid by the supplier as per prevailing Tax Laws of Govt. of Pakistan, Federal and/or Provincial with absolutely no compensation by the Group Development Pakistan.
3. Payment shall be made in the form of cross cheque and withholding tax shall be deducted at the time of payment.
4. Prices quoted inclusive of all taxes and shall be Delivered to RPO's office in "**Sahiwal**".
5. Evaluation of the quotation and award of Purchase Order shall **be item wise/lot wise.**
6. This Call for Quotations shall be awarded on the basis of the lowest price offered compliant with all the requirements.
7. In the case that the quotation submitted by the first ranked bidder does not meet the requirements set out in this Call for Quotations, the submission will deem to have failed to qualify and the evaluation process is re-iterated with the next best-ranked bidder in accordance with the results of the process, until there is a match to compliance or else the list is exhausted and no quotation is found to be in compliance with the requirements.
8. GD Pakistan is not bound to accept any of the submitted quotations and has the right to refuse in part or in full any or all the submissions, even the most advantageous, without giving reasons to do so. The lowest priced quotation submitted by the bidders shall not necessarily be an indicator of best value for money and may be refused.
9. Payment will be made within **one week** of acceptance of delivery of **books** and on subsequent submission of the invoice to the Group Development Pakistan.
10. Interested parties may submit their priced quotations not later than Friday, 14th January 2022 at the office of Group Development Pakistan or through email at procurement@gdpakistan.org.
11. Group Development Pakistan reserves the right to reject any or all the quotations without assigning any reason(s) thereof.

12. This equipment must be delivered in full within 15 days, or earlier if possible, from receipt of Purchase Order.
13. GD Pakistan reserves the right to increase or decrease the quantity of required items or decide not to order an item depending on the requirement .
14. While submitting your quotation in hard form, clearly mention on the envelope **"Quotation for the Supply Law Books"**.

Muhammad Jahangir Khan
Head of Finance & Operations
Group Development Pakistan

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